

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)
1255 Imperial Avenue, Room 436
San Diego, CA 92101
Phone: (619) 338-2002 : Fax: (619) 338-2298**

CAB MEETING MINUTES: June 8, 2012

CALL TO ORDER

CAB Chair Ana Briones-Espinoza called the meeting to order at 2:35 p.m.

ROLL CALL

- Present: Awichu Akwanya; Rebecca Baez; Ana Briones-Espinoza; Denise Smith; Keith Stevenson; Jasmin Kirkland; Margie de Ruyter; Jeannine Nash; Filipa Rios; Denise Reed; Nelson Leone; Ann Durham
- Excused: Adriana Paulson; Paul Moose
- Absent: Sonia Ruiz
- Staff: Dan Vasquez; Luke De Smet
- Guests: Tim F. Reese

ACCEPTANCE OF AGENDA

- Rebecca Baez motioned to approve the June 8, 2012 agenda. Nelson Leone seconded the motion. The agenda was unanimously approved.

APPROVAL OF MINUTES

- Rebecca Baez motioned to approve the May 11, 2012 minutes. Filipa Rios seconded the motion. The minutes were unanimously approved.

GUEST: TIM F. REESE – EXECUTIVE DIRECTOR – CA/NEVADA – CAP

Tim Reese of Cal/Neva spoke to CAP regarding his impressions of San Diego CAB and CAP, and answered questions regarding current developments in Community Action on a state and national level.

Mr. Reese informed CAB that President Obama has, as in previous years, recommended reducing CSBG funding. In this case CAB and CAP staff should continue developing a contingency plan should funding be reduced.

Mr. Reese informed CAB that Jeannie Chaffin, Director of the Office of Community Services, stated while touring CAP programs that San Diego has one of the best public CAPs she has ever seen. Mr. Reese expressed interest in having Juana Duenas of CAP join him in visiting other public CAPs around the state, to help other CAPs achieve the standards set in San Diego.

The state association would like to provide CAB members with training regarding the roles, rights, and responsibilities of a tripartite board. It is roughly a five-hour training.

ACTION ITEM: CAB EXECUTIVE BOARD ELECTIONS

Chairperson Ana Briones-Espinoza called for an executive election to select the new Chairperson and Vice Chair.

The board unanimously voted for Jasmin Kirkland as the new Chairperson and for Ann Durham as the Vice Chair. Ms. Kirkland and Ms. Durham will assume their new positions beginning in July, 2012.

VACANCY ROSTER AND OUTREACH UPDATE

Dan Vasquez updated CAB regarding roster changes and vacancy outreach.

Ana Briones-Espinoza will miss a small number of meetings due to her leadership program, but will remain a member of CAB.

Beginning with the July CAB meeting, the following CAB roster changes will come into effect:

- Rebecca Baez will become the Private Sector CAB member for San Diego Gas & Electric.
- Jeannine Nash will become the Economically Disadvantaged Sector CAB member for South Region.
- Keith Stevenson will become the Economically Disadvantaged Sector CAB alternate member for East Region.
- Mark Nanzer will become the Private Sector CAB alternate member for the Workforce Partnership.

Mr. Reese suggested that the state office could coordinate with CAP staff to formulate a memo to be sent to the Board of Supervisors' office, stressing the importance of filling public CAB vacancies, as well as explaining the federal regulations.

With the District Three Supervisor retiring, a new Public Sector CAB member may be appointed. Sector Three CAB member Filipa Rios shared that she has worked with all of the candidates for Supervisor and hopes to be reappointed.

DISCUSSION ITEM: CAP TWO-YEAR PLAN

Dan Vasquez led a discussion regarding the 2013-14 CAP Plan, which is due to CSD by June 30, 2013. Public hearings will begin in October, and CAP staff will be looking for volunteers and help from CAB members.

Mr. Vasquez distributed copies of the needs assessment tool that will be used at the public hearings. CAB members are encouraged to provide feedback on the questionnaire. Several CAB members offered the immediate feedback that the questionnaire should include questions regarding access and customer service.

CAP PROGRAM DIRECTOR'S REPORT – MARIA SANDERS

No report given.

CAB CHAIR'S REPORT – ANA BRIONES-ESPINOZA

Ms. Briones-Espinoza congratulated and thanked all those involved with the EITC Volunteer Recognition and Community Action Month event, as well as those who helped with the CAPLAW conference.

BOARD DISCUSSION

CAB members asked several questions to Mr. Reese regarding CalFresh participation. Mr. Reese shared that California lags behind most of the country, and each county must make a concerted effort to

do better. CAB would like to see state-by-state comparisons regarding CalFresh participation, as well as any disparities within San Diego County.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

- Ann Durham motioned to adjourn the meeting. Awichu Akwanya seconded. Meeting was adjourned at 3:58 p.m.

MINUTES APPROVED BY: Jasmin Kirkland (Chair)

Signature

Date

NEXT MEETINGS

- July 13, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92101, Room 436
- August 10, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92101, Room 436
- September 14, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92101, Room 436
- October 12, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92101, Room 436